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1.0 Definition of Community Education

1.1 Activities designed to meet the broad needs of the community coexistent with the regular on-going, on-campus program are categorized community education programs. Such activities can be either at on-campus or off-campus sites. Because the extent of the activities is directly related to community need, components of the program will most likely include, but are not limited to, the following: Credit and non-credit classes, adult education, continuing education, community services classes, community development activities, contract programs, developmental outreach and interagency relations.

2.0 Goals of Community Education

2.1 It is the purpose of the community education program in the Los Rios Community College District to:

- 2.1.1 Offer to the community at convenient locations, college classes and services consistent with community needs and those of the District as a whole.
- 2.1.2 Provide these classes and services in as efficient and equitable a manner as possible, consistent with high-quality programs.
- 2.1.3 Provide equal opportunities for access to District services to all segments of the community.
- 2.1.4 Meet the educational needs of the expanding population of the community.
- 2.1.5 Serve the needs of a changing clientele.
- 2.1.6 Assist with the economic development of the community.
- 2.1.7 Interface and articulate with and complement the other programs of the Colleges.
- 2.1.8 Continue to provide classes and services off campus where campus overcrowding cannot accommodate further enrollment while encouraging campus use when facilities are available.
- 2.1.9 Acquaint the community with the capabilities and services of the District and, in particular, its community education program through a comprehensive public information system.
- 2.1.10 Engage the community in on-going, comprehensive planning to establish the mission, goals and objectives of the community education program and its components.

2.1.11 Facilitate through formalized contact, encouragement, support or cooperation the development of a full community educational effort involving other community agencies which provide educational services

2.1.12 Encourage members of the community to come to the campuses either as users or as participants in events sponsored by the college.

3.0 Programs in Community Education

3.1 Credit Classes

3.1.1 All on-campus classes will be eligible for off-campus offering where there is a need established and appropriate facilities and resources are reasonably available.

3.2 Adult Education

3.2.1 Classes which are non-credit and are supported by State funding are called "Adult Education Classes."

3.3 Community Services Activities

3.3.1 An important segment of community education is community services activities consisting of short-term classes, seminars, workshops, cultural programs, recreational activities and continuing education for professional development.

3.3.2 The demand for community services activities each year exceeds the budget made available to support programs of this nature. In order to provide additional services, a variable fee to cover the cost of providing these additional services beyond those budgeted for will be charged participants in programs offered.

3.3.3 The fee established for each program shall be sufficient to meet the anticipated cost of the program and should reflect direct and indirect costs.

3.3.4 The District policy on fee waiver will apply to community services programs.

3.3.5 The District/College shall not recognize any trip where the appropriate prior approval has not been obtained as required in the administrative regulations for the implementation of this policy. In this circumstance, the District/College shall not be liable for any financial costs, personal injury or death, lost property, lost income or any other loss arising out of that trip. Further, the District/College shall not indemnify and/or defend any person who participates in such a trip where these approval policies and regulations have not been followed.

3.4 Contract Programs

3.4.1 Relationships may be established with public and private agencies to offer specialized programs on site or at other convenient locations in such areas as in-service training or classes for credit or non-credit designed to meet the specific needs of industry or agencies.

3.5 Developmental Outreach Programs

3.5.1 Special programs may be established to meet the needs of specific segments of the population who may require special resources to prepare them to be regular participants in the instructional program.

3.6 Relations with Other Agencies

3.6.1 Ongoing contact with other agencies should be established to assure that comprehensive coordinated policies and programs exist to serve the educational needs of the community.

3.7 Continuing Education

3.7.1 Classes for professionals may be designed and offered by the Colleges to provide mandated skills update and improvement.

3.8 Student Services

3.8.1 Student services that complement the instructional services authorized above may be offered off campus as the need is established and resources are reasonably available.

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