

[Regulation – 7000 Instruction](#) || [Table of Contents](#) || [Back](#) || [Next](#)

1.0 Textbook Selection Procedure

1.1 Each Los Rios Community College District College shall determine the procedures for placing textbook adoption requests before the College President for approval. If the College President approves, he/she shall present a recommendation to the Chancellor for action.

1.2 Period of Adoption

1.2.1 Adoption shall normally be for a minimum of four (4) semesters, and the manager of the campus bookstore should be notified at least six (6) months before any change in texts is contemplated.

1.3 Controversial Use

1.3.1 In the event a serious controversy should develop regarding the use of a certain text or supplementary reading materials and the controversy cannot readily be solved by the faculty and administration, the Los Rios Community College District Board of Trustees shall be asked to make the decision.

LRCCD

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