1.0 Transcript of Records

1.1 Upon request by a student, the Records/Admissions Office will send the student’s transcript of academic records from that Los Rios Community colleges to any college or university. (Education Code § 76225)

1.2 The college making the transfer of records shall notify the student of the student’s right to receive a copy of the transcript, and the right to a hearing to challenge its contents.

1.3 A student’s official college transcript from another college or university or from a high school shall not be released to the student or to another party without a court order.

(Cross Reference P-2265)