

## 1.0 Overtime Pay for Temporary Employees

- 1.1 Temporary employees will be compensated at time and one-half for all time worked over eight (8) hours a day and/or forty (40) hours in a workweek. At the discretion of the Chancellor/designee, certain temporary employees may be assigned an alternate schedule, as defined in the Education Code. (Ed. Code 88027)

## 2.0 Supervisory Responsibility for Authorization of Overtime

- 2.1 Supervisors must authorize an employee to work overtime either in writing or with clear verbal directions given in advance of the overtime to be worked. The supervisor is to sign each employee's overtime time sheet

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LRCCD

Adm. Regulation Adopted: 7/65  
Adm. Regulation Revised: 10/29/75; 10/15/80; 10/20/82; 9/13/94  
Adm. Regulation Reviewed:  
Board Policy: [P-6323](#)